

Shorefast

About the Role

Title: Controller

Team: Finance & Accounting

Location: Fogo Island, NL preferred. Remote / hybrid options considered

Who We Are

Shorefast is one of North America's most creative and notable social enterprises and the charitable organization behind the world-renowned Fogo Island Inn, Fogo Island Workshops, Fogo Island Fish, and Fogo Island Arts. Our work has garnered significant international interest including a feature on [60 Minutes](#) and in The New York Times' [52 Places for a Changed World](#). The mission of Shorefast is to build, learn, and share economic development practices that catalyse the assets of local places, starting with Fogo Island.

Learn more about us: shorefast.org

The Opportunity

As Controller, you are an experienced, detail-oriented financial leader responsible for overseeing the financial systems of a boutique hotel property or Inn. You are proficient in financial reporting, compliance, and analysis and provide strategic insight to support the Inn's financial growth. This role requires strong leadership, analytical skills, and a deep understanding of hospitality financial management. The Controller plays a critical role in driving financial performance and ensuring the long-term success of the organization.

What You'll Do

- In collaboration with the CFO and operations teams, monitor revenue, expenses, and key performance indicators (KPIs) to optimize financial performance.
- Ensure accuracy and integrity of financial data through reconciliation and review processes.
- Lead the development of annual budgets, quarterly forecasts, and long-range financial projections in collaboration with department leads.
- Prepare and analyze monthly, quarterly, and annual financial statements in accordance with GAAP (Generally Accepted Accounting Principles)
- Act as a key advisor to senior Leadership on financial matters affecting financial performance.
- Provide financial insights and recommendations to senior Leadership to inform strategic decision-making.
- Monitor cash flow ensuring financial stability of the Inn.
- Identify, recommend, and implement cost-control measures in collaboration with operational teams to improve profitability without compromising service quality.
- When required, participate in accounting operations, including accounts payable, accounts receivable, payroll, and general ledger reconciliation.
- In collaboration with operational leads, manage purchasing and inventory control processes to optimize expenditures.
- Coordinate internal and external audits, ensuring full transparency and compliance.
- Collaborate with operation teams to ensure financial discipline across SSEI operations.
- Ensure accurate and timely financial reporting in accordance with accounting and hotel industry standards.
- Maintain compliance with local tax laws, regulations, and Organization policies.

Qualifications and Experience

- Minimum of 5 years of experience in financial management, preferably in the hospitality industry.
- Bachelor's degree in accounting, Finance, Business, or a related field (CPA, CMA, or CFA preferred).

- Strong knowledge of hotel financial reporting systems (e.g., Opera, SAP, NetSuite, or similar).
- Proficiency in financial analysis, budgeting, and forecasting.
- Excellent leadership, communication, and analytical problem-solving skills.
- Ability to work under pressure and meet deadlines in a fluid, dynamic, environment.

What We Offer

- Competitive salary
- Health and dental benefits, along with access to an employee assistance program for mental health support and work/life services
- Team member discounts within our businesses (Fogo Island Inn and Fogo Island Workshops)
- Housing assistance and relocation reimbursement
- Travel to Fogo Island, and allowances for travel
- The technology necessary to complete your work, along with a cellphone plan
- Access to an employee work-out room, to support personal well-being
- An engaged, highly supportive, and collaborative environment that encourages creativity and curiosity
- The opportunity to work in a thriving social enterprise
- Continued learning and professional development training
- Training & Development Opportunities
- Dining & Discounts
- A dynamic culture that encourages and rewards the entrepreneurial spirit

To Apply

Please submit a cover letter and resume to careers@shorefast.org, with the subject line 'Controller' Questions about this position may also be directed here.

Deadline for Applications: Until filled.

We are grateful for all applications, but only those selected for an interview will be contacted.

At Shorefast, we endeavour to foster an accessible work environment and to ensure all in our care feel safe and valued. Please reach out if there is anything we can do to accommodate a more accessible or inclusive application process.