

Shorefast

About the Role

Title: Construction & Maintenance Lead

Team: Construction & Maintenance

Location: Fogo Island, NL (on-site)

Who We Are

Shorefast is one of the largest social enterprise organizations in Canada, and our projects on Fogo Island, NL have garnered significant international interest including a feature on [60 Minutes](#) and in The New York Times' [52 Places for a Changed World](#). Shorefast works to test, learn, and share economic development practices that activate the assets of local places; we envision a world of prosperous economies that serve people, nature, and culture.

Learn more about us: shorefast.org

The Opportunity

We are looking for a candidate who possesses strong knowledge of construction materials, processes and equipment. The **Construction & Maintenance Lead** will focus on planning and executing building construction, maintenance and renovation projects. Reporting to the **Operations Manager**, this position will lead a crew of 8 – 12 team members while ensuring all job sites remain safe, clean, and orderly.

What You'll Do

- Monitor construction and maintenance projects from start to finish to ensure they are completed within budget and on time.
- Plan and coordinate construction and maintenance activities on a daily, weekly, monthly and annual basis.
- Prepare estimates for amounts of material that may be needed for construction and maintenance projects.
- Supervise the work of construction/maintenance crew(s) and contractors to ensure work is done correctly and safely.
- Perform computer related tasks and answer email. Training provided.
- Conduct on-site meetings with project team.
- Negotiate with vendors, suppliers and contractors which may include but not limited to change orders, sequence of work etc.
- Monitor and maintain material stock and tool logs.
- Maintain a health and safety culture by ensuring adequate amounts of PPE are in stock at all times and ready for upcoming projects. Ensure crew has proper safety training to perform work.
- Use payroll software to enter crew hours. Training provided if necessary

Qualifications and Experience

- Preference for 5 years proven working experience in construction and maintenance work.
- Journeyperson's certificate or equivalent experience in a construction or maintenance field is a huge asset.
- Ability to read blueprints, structural drawings and plan sets.
- Ability to run multiple job sites, manage maintenance projects, and create schedules for construction/maintenance work.
- Strong knowledge of construction materials, processes and equipment.
- Driver's license is an essential requirement.
- Safety courses mandatory in NL a strong asset.
- May be required to work outside regular work hours.

What We Offer

- Competitive salary

- Health and dental benefits, along with access to an employee assistance program for mental health support and work/life services
- Team member discounts within our businesses (Fogo Island Inn and Fogo Island Workshops)
- Relocation reimbursement
- Access to a team member work-out room, to support personal well-being
- An engaged, highly supportive, and collaborative environment that encourages creativity and curiosity
- The opportunity to work in a thriving social enterprise
- Continued learning and professional development training

To Apply

Please submit a cover letter and resume to careers@shorefast.org, with the subject line Construction & Maintenance Lead; Questions about this position may also be directed here.

Deadline for Applications: Until filled.

We are grateful for all applications, but only those selected for an interview will be contacted.

At Shorefast, we endeavour to foster an accessible work environment and to ensure all in our care feel safe and valued. Please reach out if there is anything we can do to accommodate a more accessible or inclusive application process.