



Who We Are

Shorefast is a Canadian registered charity behind social businesses including the award-winning [Fogo Island Inn](#), [Fogo Island Workshops](#), [Fogo Island Fish](#), as well as programmes such as [Fogo Island Arts](#), a leading global contemporary artist residency. Through its work on Fogo Island, Newfoundland, and with other communities across Canada, Shorefast's mission is to make it possible for local communities to thrive in a global economy. We envision a world where all businesses are social businesses. Do you want to do work that matters and aligns with your values? Join our team and support an innovative model that puts people and place first.

The Opportunity

Based on Fogo Island, the **General Maintenance** position will report to the Director, Construction, Facilities Systems and Special Projects. You will work as part of the Shorefast construction/maintenance team and perform duties that will support day to day operations of the businesses. The **General Maintenance** position will also aid in the development of new and ongoing projects.

What You'll Do

- Perform a variety of related maintenance and repair duties at various job sites and company properties as required.
- Operate and maintain plow truck to remove snow from organization properties.
- Knowing how to operate a Bobcat is a huge asset.
- Shovelling, sanding, and salting company properties to ensure safe conditions for employees and personnel.
- Willing to participate in a flexible schedule to ensure job duties are completed.
- Follow through on verbal and written work orders as directed by Supervisor and/or Coordinators.
- Participate in **all** necessary training provided by the employer and adhere to all safety standards learned within said training.
- Demonstrate safe work habits and knowledge of safety rules and instructions while performing job functions.
- Perform general building, vehicle and machinery preventative maintenance tasks.
- Repairing machines, equipment, or structures as necessary.
- Assist carpenters with carpentry related tasks when needed.
- Diagnosing mechanical issues and correcting them.
- Perform interior and exterior painting.
- Build scaffolding and other temporary construction structures.
- Must have the ability to work with, handle, load and unload, and process firewood for company properties.
- Maintain maintenance tools and equipment.
- Assist labourers with site clean up and material unloading and handling when required.
- Perform other duties as assigned.

Qualifications you'll bring

- Class 5 driver's license is a requirement.
- A record of exemplary attendance on the job is required.
- Is organized and has effective time management skills.
- Demonstrate excellent interpersonal and verbal communication skills.
- Ability to work effectively in both individual and group settings required.
- Ability to perform constant physical labor, operate tools and machinery, and lift at least 80 lbs. is required.
- Must be hardworking, reliable, independent, punctual and willing to do a multitude of tasks with short notice.
- Ability to work in wet, damp, hot, cold, or dusty places required.
- Ability to stoop or kneel in order to gain access to work areas required.
- Ability to work while standing for extended periods of time required.

What we offer

- Group Insurance Plan (including Health, Dental, Life & AD&D) and Employee Assistance Program
- An engaged, progressive, highly supportive, flexible, and collaborative work environment
- The opportunity to work in a thriving social entrepreneurship environment
- A commitment to recruiting, promoting, and training qualified individuals at all levels within the organization.

To Apply:

Submit cover letter and resume to careers@shorefast.org, subject line "**General Maintenance**". Applications will be accepted until the position is filled. We are grateful for all applications but only those selected for an interview will be contacted.

www.shorefast.org | www.fogoislandinn.ca | www.fogoislandworkshops.ca | www.fogoislandfish.ca | www.fogoislandarts.ca

Shorefast's charitable foundation and social businesses are committed to diversity, equity, inclusion, and belonging. This commitment is core to what we do and what we believe - everyone is welcome here. We endeavor to foster an accessible work environment and to ensure all in our care feel safe and valued. We are working actively to address imbalances for historically excluded and marginalized communities. Please reach out if there is anything we can do to accommodate a more accessible or inclusive application process.