



Shorefast exists to help secure a resilient future for Fogo Island while inspiring communities worldwide to leverage inherent, place-specific assets in service of collective well-being. We do work that matters - work that makes things better. We envision a world where all business is social business. Our suite of social businesses are community-owned economic engines that create meaningful employment, contribute significantly to the regional economy and generate income to be reinvested in Shorefast's charitable programs..

The **Senior Systems Analyst** based on Fogo Island, is a versatile and experienced IT professional that is responsible for analyzing, designing, and implementing information systems. As well as evaluating information systems to assess their suitability for the organization's needs and projected outcome; and liaising with end users, software vendors, and programmers in order to achieve the projected outcomes. The **Senior Systems Analyst** will seek out ways to improve on the organization's processes, designing systems to implement those changes, and training and motivating others to use the systems.

What you'll do:

- Consult and conduct meetings with management, staff, and various stakeholders to gather, understand, and develop product service requirements based on the organizational system needs
- Implement and analyze complex systems, which includes planning development, testing, deployment, and progress reporting
- Research emerging technologies to develop opportunities for efficiency and effectiveness across operations
- Supervise, train, and direct Junior IT employee(s) to effectively balance the management of on-site needs with the planning of future oriented projects
- Stay on the leading edge of usability of existing systems, expanding knowledge base across the team of how tools already in place can be better utilize
- Implement tools to integrate data between systems, with focus on lowering data entry time and duplication of effort across systems
- Develop standard operating procedures and instruction manuals for end users, with focus on usability and shared learning
- Provide supporting documentation for ad hoc reporting, as required

Qualifications you'll bring:

- College program or university degree in Computer science, computer engineering, business administration, or related field
- Experience troubleshooting and resolving hardware, software, and network connectivity issues in an end-user environment
- A solid understanding of networking, operating systems, and Microsoft software
- Knowledge of Salesforce and NPSP considered an asset
- Troubleshooting and problem-solving abilities
- Solutions oriented with a customer focus and motivated by team success
- Strong listening, verbal, and written communications skills
- Be able to work in a team environment, while being self-motivated

What we're offering:

- An engaged, highly supportive, and collaborative environment
- The opportunity to work and live in a thriving social entrepreneurship environment
- A commitment to recruiting, promoting, and training qualified individuals at all levels within the organization

Apply:

Submit a cover letter & resume to careers@shorefast.org, subject line "**Senior Systems Analyst**"

Deadline for Applications: **Until Filled**

Questions about this position may be directed to: Leanne House, at leannehouse@fogoislandinn.ca

About Shorefast: www.shorefast.org | www.fogoislandinn.ca | www.fogoislandworkshops.ca
www.fogoislandfish.ca | www.fogoislandarts.ca

About Shorefast & Fogo Island: [Strange and Familiar](#)

Shorefast's charitable foundation and social businesses are committed to diversity, equity, inclusion, and belonging. This commitment is core to what we do and what we believe, and we are grateful to work with team members and host guests of diverse identity groups. Everyone is welcome here.

We endeavor to foster an accessible work environment and to ensure all in our care feel safe and valued. We are working actively to address imbalances for historically excluded and marginalized communities through training, promotion opportunities, and mentorship. All qualified applicants are encouraged to apply; please reach out if there is anything we can do to accommodate a more accessible or inclusive application process.