



Shorefast exists to help secure a resilient future for Fogo Island while inspiring communities worldwide to leverage inherent, place-specific assets in service of collective well-being. We do work that matters - work that makes things better. We envision a world where all business is social business. Our suite of social businesses are community-owned economic engines that create meaningful employment, contribute significantly to the regional economy and generate income to be reinvested in Shorefast's charitable programs. We are currently seeking a **Systems Analyst** to join our team.

Based on Fogo Island, the **Systems Analyst** will Provide basic troubleshooting support and end user training to staff for existing business systems and software. The **Systems Analyst** will also research emerging technologies to develop opportunities for efficiency and effectiveness across operations.

What You'll do:

- Support IT inventory management, sourcing, and re-ordering as needed
- Provide administrative support for documentation and approval of IT requisitions and monthly expenses.
- Work with management to develop project plans including scope, objectives, budget, and timeline
- Complete market research, analyze information, and develop/recommend solutions with appropriate quotes and alternatives
- Other responsibilities as directed by Management.

Qualifications you'll bring:

- Knowledge of computer, hardware, and software
- Experience working with information technologies and systems
- A bachelor's degree or completion of a college program in technology, computer science, business, or a related discipline
- Any combination of relevant training and experience may be considered.
- Computer skills with an understanding of business and technology systems
- An ability to research, analyze, and interpret information from various sources and make recommendations based on findings
- Effective communication and interpersonal skills with an ability to clearly explain technological issues and information to varied audiences

What we're offering:

- An engaged, highly supportive, and collaborative environment
- The opportunity to work and live in a thriving social entrepreneurship environment
- A commitment to recruiting, promoting, and training qualified individuals at all levels within the organization

Apply:

Submit a cover letter & resume to careers@shorefast.org, subject line "**Systems Analyst**"

Deadline for Applications: **Until Filled**

Questions about this position may be directed to: Leanne House, at leannehouse@fogoislandinn.ca

About Shorefast: www.shorefast.org | www.fogoislandinn.ca | www.fogoislandworkshops.ca
www.fogoislandfish.ca | www.fogoislandarts.ca

About Shorefast & Fogo Island: [Strange and Familiar](#)

Shorefast's charitable foundation and social businesses are committed to diversity, equity, inclusion, and belonging. This commitment is core to what we do and what we believe, and we are grateful to work with team members and host guests of diverse identity groups. Everyone is welcome here.

We endeavor to foster an accessible work environment and to ensure all in our care feel safe and valued. We are working actively to address imbalances for historically excluded and marginalized communities through training, promotion opportunities, and mentorship. All qualified applicants are encouraged to apply; please reach out if there is anything we can do to accommodate a more accessible or inclusive application process.