

# Fogo Island Workshops

Shorefast's mission is to build cultural and economic resilience on Fogo Island and promote community well-being by building and sharing new models of economic development. By 'holding on and reaching out', Shorefast works with hospitality, art, technology, business, and design to enhance and share the natural assets of place.

Fogo Island Workshops is looking for a **Production Assistant** to join the team! This is contractual position with possibility of extension.

The **Production Assistant** will assist the Production Manager and Woodshop Team in the fabrication of wooden furniture and objects. The **Production Assistant** will uphold the organization's culture, as well as our designs and specifications for our woodshop products. Health and safety procedures must be upheld at all times, when working in the shop, and with the woodshop equipment.

## General Responsibilities

- Assist with material selection: sandpaper, paint, oil, etc., detect, remove and repair defects in materials
- Assist the production team in preparing wood items for the finishing department
- Assist with sanding and applying finishes such as stain, oil, or paint to products, as per SOP
- Assist with installing hardware when necessary, i.e. hinges, catches, slides, and drawer pulls
- Strip, refinish, and repair showroom furniture when necessary, including within Fogo Island Inn

## The ideal candidate:

- Enjoys working in a team environment and has experience working in collaborative / supporting roles
- A minimum of high school diploma or equivalent
- Experience in a related field considered an asset

## What we offer:

- An engaged, highly supportive and collaborative environment
- The opportunity to work and live in a thriving social entrepreneurship environment
- A commitment to recruiting, promoting, and training qualified individuals at all levels within the organization

## To Apply:

Submit a cover letter & resume to [careers@shorefast.org](mailto:careers@shorefast.org), subject line "**Production Assistant**"

Deadline for Applications: **November 13, 2021**

Questions about this position may be directed to: Katrina Tompkins, [katrina@fogoworkshops.ca](mailto:katrina@fogoworkshops.ca)

About Shorefast: [www.shorefast.org](http://www.shorefast.org) | [www.fogoislandinn.ca](http://www.fogoislandinn.ca) | [www.fogoislandworkshops.ca](http://www.fogoislandworkshops.ca)

About Shorefast & Fogo Island: [Strange and Familiar](#)